CITY of ELGIN

COUNCIL MINUTES FOR AUGUST 11, 1998

COUNCILORS PRESENT- Pat McMullen
John Stover
Berta Churchill
Rick Smith - Mayor

ABSENT- Leroy Short
John McElravy

RESIGNED- Kevin Cooper

Call to Order
The meeting was called to order at 7 pm by Mayor Rick Smith.

Approval of Minutes
The Mayor called for approval of the minutes of the meeting of July 14, 1998. Councilor Churchill moved to approve the minutes as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Supervisors Reports
The Mayor called for the supervisors reports.

Police- Chief Sibley; absent, police docket was presented.

Public works- Kyle Boylen gave the Council his 3 month report. He described the work done over the past 3 months; namely placing asphalt grindings on streets, prep and overlay on Cedar Street, prep for chip seal, setting up and running well-2; misc operations and maintenance. Mr. Boylen also noted that there was a minimal charge for water accounts that were given final shut-off notices. The City is loosing about $100 to basically the same 50 accounts each billing period.

Mr. Boylen reported that for the next 3 months the department will be doing water and sewer installations, additional street repair and then getting equipment ready for winter operations.

Library- Sandra Good informed the Council that the new computer and bar code reader is set up and operating. She noted that the current database of books is not compatible with any other software. This may necessitate retyping the library's holdings.

Mrs. Good asked the Council for their additional comments on the "collection development policy" presented last month. Councilor Stover said he had read it and recommends adoption. Councilor Stover then moved to adopt the "collection development policy" as presented with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Fire- Chief McDonald; absent, no report. A sketch of the layout for a new fire hall was presented by Mr. Garlitz. This is a very preliminary conceptual drawing.

Ambulance- Bobbie Laber; absent, no report

Municipal Court- Ralph Howell; absent, court docket was presented.

Recorder/Administrator-

Joe Garlitz reported that Terry Shepherd was requesting a re-zoning of the Hibberd property on S 8th. The process for re-zoning requires a petition of 51% of residents within 200 ft of the area to be rezoned, or initiation by the Council. After discussion of the matter Councilor Stover moved to initiate the re-zoning process for the property, with Councilor Churchill as second. The vote was unanimous for approval, motion carried. A hearing will be scheduled for the

September meeting.

Mr. Garlitz also brought to the Council, a request for a conditional use for the property of occupied by the Elgin Realty office. Laura Parsons is requesting the Conditional use to establish a service station and convenience store on the property. Due to the need to expedite this matter, Mayor Smith called for a special Council meeting on August 25 at 7:00 pm to hear the matter.

Citizens to Speak

Jerry & Shirley Peters were present. Lane/Peters is requesting permission of the Council to open the wall between the old City office and the concession booth. This will allow the theater concession booth to be moved back out of the way, and the lobby to be more open. Mr. Peters stated that the matter was discussed with Bud Scoubes as a representative of the Arts Council. He indicated that this would be an improvement and had no objection. Councilor McMullen moved to approve the remodel as presented, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Mr. Peters also indicated that they would like to have access to the old police office as soon as possible. Councilor Stover said he would speak to Chief Sibley.

Cash Lisk stated that the public works department should be commended for reworking Mr. Trumps parking area on 10th Street. This allows Mr. Trump to get into his front yard in his wheel chair. Mr. Lisk also stated his objection to the Council's approval given to Dan Reynolds, to trade out a sub-standard trailer house. Mr. Lisk's comments were noted by the Council.

Glenn Clark presented a petition to the Council asking for the required specification for construction of N. 13th extension. Mr. Clark wants the street properly constructed so the City can take it into its system.

Committee Reports

The Mayor then called for the committee reports.

Administration: Councilor Stover noted the bills had been reviewed.

Public Works: Councilors McMullen and Churchill

Councilor Churchill discussed several incidents with traffic control and disruption of businesses during the highway over-lay project.

Public Safety: Councilors Short and McElravy, absent.

Old Business

Ordinance 128, vacating an alley off of 17th Ave was presented for the Council's consideration, and read into the record. Councilor McMullen moved to declare an emergency and consider Ordinance 128 as read for adoption in a single meeting, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.The Ordinance was read by title, for the second reading. Councilor McMullen moved to adopt Ordinance 128 (1998) as presented, vacating the alley platted in Block 3 of Thompson's Addition, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Resolution 1050 setting water rates was presented. After discussion, Councilor Churchill moved to approve the resolution as presented with the addition of a special charge of $10 to all accounts that are getting final shut-off notices, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

New Business

CDBG application;

Chrisman development is exploring the possibility of getting a Community Development Block Grant for infrastructure construction, water/sewer/streets, at the apartments they are developing. The City would be the grant applicant and would administer the grant project. After discussion it was the consensus of the Council to proceed with the grant request.

Mutual Aid agreement w/ La Grande Rural for Emergency Medical Services.

There is a need to have an EMS mutual aid agreement with La Grande Rural Fire Department. A suitable agreement has been signed and presented by La Grande Rural. Councilor Churchill moved to approve the Mayor's signature on the agreement as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Correspondence

Kevin Cooper has sent a letter of resignation to the Council. Mr. Cooper has taken a job in Milwaukee, Oregon. The Mayor accepted the letter.

Department of Correction, re. siting a women's prison. After discussion teh Counil directed the Recorder to prepare a resolution of interest to submit to teh Department of Coorections.

Good of the Order

Councilor Churchill moved to approve the bills as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

It was noted that ODoT will hold an information meeting on Aug 18 at 12 noon regarding the new Federal Highway programs bill.

Noting that Mr. Glenn Clark was present and that he has served the City on the budget committee and has shown an interest in the governance of the City, Mayor Smith asked Mr. Clark if he would consider filling the vacancy created by Mr. Cooper's resignation. Mr. Clark indicated that he would be willing to serve on the Council.

Councilor Churchill moved to appoint Glenn Clark to the Council, filling Mr. Cooper's vacancy, with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator

NOTE FOR THE COUNCIL:

During discussions of the opera house lease, Lane/Peters requested use of the two offices in the front of the building previously occupied by the City. It was informally agreed that the offices would be made available to them first.

It was the City's implied intent to charge rent for at least one of the offices if not for both. The lease allows for consideration paid by the lessee of:

- reimbursement for property taxes due to "for profit activities",
- basic water and sewer charges,
- continued restoration and renovation of the building,
- allowance for use by community organizations for a "nominal" fee,
- other monetary compensation which the parties mutually agree.

Since Lane/Peters is occupying both offices, the Council should immediately determine the rent to be paid for this space, in agreement with Lane/Peters as provided by the lease.